

**THE MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM 63 OF 20/21**

**APPOINTMENT OF SERVICE PROVIDER TO MANAGE THE OPERATIONAL AND STRATEGIC SUPPORT SERVICES FOR THE EXPANDED PUBLIC WORKS PROGRAMME (EPWP)**

**TENDER NOTICE**

The Msunduzi Municipality hereby invites proposals from suitably qualified, skilled, and experienced service provider to manage the operational and strategic support services for the Expanded Public Works Programme (EPWP).

Tender documents will be made available to tenderers from 12h00 on **Monday, 12 April 2021**. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za)

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R568.10 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted.

For any technical related enquiries, please contact Sindiswa Ngcobo / Sechaba Kunene (Project Management Unit) on direct Telephone No. 073 374 4971 / 076 529 4948 or e-mail address [Sindiswa.ngcobo@msundu.gov.za](mailto:Sindiswa.ngcobo@msundu.gov.za) / [Sechaba.kunene@msunduzi.gov.za](mailto:Sechaba.kunene@msunduzi.gov.za).

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2807 or e-mail address [vuyani.msimang@msunduzi.gov.za](mailto:vuyani.msimang@msunduzi.gov.za).

**Tenders must be submitted both in hard copy and on CD/USB Flash Drive contained in sealed envelopes and marked with “Contract No. SCM 63 of 20/21” and the Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Friday, 14 May 2021**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

<b>Stage1: Functionality – Section A</b>		<b>Maximum Points</b>
<b>A</b>	Tenderer's Experience in Co-Ordination and Operating of EPWP statistical data collection, capturing and reporting processes	<b>20 Points</b>

<b>B</b>	Key Personnel Experience in relation to facilitation of EPWP	<b>40 Points</b>
<b>C</b>	Key Personnel Qualifications Assigned to the Work	<b>30 Points</b>
<b>Total Functionality Points</b>		<b>90 Points</b>
<b>Threshold to Qualify for Stage Two</b>		<b>(70 Points)</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**M.P KHATHIDE: CITY MANAGER**